



## NOTICE OF 16<sup>TH</sup> ANNUAL GENERAL MEETING (VIRTUAL)

Notice is hereby given that the 16<sup>th</sup> Annual General Meeting of **Zaheen Spinning Limited** will be held virtually by using **Digital Platform** through the link: <https://zaheenspinning.bdvirtualagm.com> on Tuesday, 26<sup>th</sup> day of **December, 2023, 3.00 p.m.** to transact the following businesses:

### A. Ordinary Agenda

1. To receive, consider and adopt the Director's Report, Audited Financial Statements along with Auditors Report thereon for the year ended on 30<sup>th</sup> June 2023.
2. To approve the dividend for the year ended on 30<sup>th</sup> June, 2023.
3. To elect/ reelect Directors.
4. To appoint Statutory Auditors of the Company for the year 2023-2024 and fix their remuneration.
5. To appoint Corporate Governance Code Auditors of the Company for the year 2023-2024 and fix their remuneration.
6. To transact any other business with the permission of the chair.

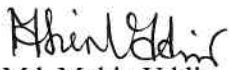
### B. Special Agenda

1. To change the registered name of the Company to "Zaheen Spinning PLC" from existing "Zaheen Spinning Limited."

The following special resolution is proposed to be passed with or without modification to adopt the change of the registered name of the Company to "Zaheen Spinning PLC" from existing "Zaheen Spinning Ltd." under Clause-I of the Memorandum of Association and other relevant clauses of Memorandum of Association and Articles of Association of the company subject to approval of the regulatory authorities to comply with the Companies Act, 1994 (2<sup>nd</sup> amendment 2020).

"Resolved that, the proposal for changing the Registered Name of the Company to "Zaheen Spinning PLC" from existing "Zaheen Spinning Ltd." in compliance with Companies Act, 1994 (2<sup>nd</sup> amendment 2020) and to effect the change in the registered name of the company as "Zaheen Spinning PLC", the amendment of the relevant clauses of the Memorandum and Articles of Association of the Company be and are hereby approved, subject to approval of the Shareholders and Regulatory Authorities."

By Order of the Board of Directors

  
Md. Mohin Uddin  
Company Secretary

Date: October 26, 2023



## Notes:

1. Record Date: Thursday, November 23, 2023.
2. The Shareholders whose name will appear in the Share Register/ Depository Register on the Record Date will be eligible to attend and vote at the virtual AGM and receive the dividend.
4. Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMRC/94-231/91 dated 31 March 2021, the AGM will be held virtually by using the digital Platform. The detailed procedures to attend the meeting will be communicated along with the Annual Report 2022- 2023, to all concerned, in due course by email. Soft copy of the Annual Report will also be available in the company's website at: [www.zaheenspinningltd.com](http://www.zaheenspinningltd.com)
5. Any member eligible to attend and vote at the Annual General Meeting of the Company may appoint a proxy to attend and vote on his/her behalf. The scanned copy of the proxy form duly stamped and signed by the member must be sent through e-mail: [mohin@zaheenspinningltd.com](mailto:mohin@zaheenspinningltd.com) to the Share Department at least 48 hours before the time fixed for the AGM.
6. Shareholders will be able to join the Virtual AGM through the link : <https://zaheenspinning.bdvirtualagm.com>
7. The shareholders will be able to submit their questions, comments through e-mail: [info@zaheenspinningltd.com](mailto:info@zaheenspinningltd.com) 24 hours before commencement of the AGM and during the AGM.
8. For logging into the system, the shareholders need to put their 16 digit Beneficiary Owner (BO) ID number and other credentials as proof of their identity by using the link : <https://zaheenspinning.bdvirtualagm.com>